I am being granted elevated access to [AGENCY or PROGRAM NAME] controlled systems and facilities and am responsible for all actions taken under my accounts. I agree to the following:

1. I will only use my elevated privileges to perform authorized tasks or mission-related functions on systems I am authorized to access.
2. I will not use my elevated privileges to perform routine tasks that do not require elevated access.
3. I will obtain and maintain required certifications and trainings according to [AGENCY OR PROGRAM POLICY], including but not limited to specialized role-based security and privacy training.
4. I understand the need to safeguard all credentials at the level appropriate to the data they protect.
5. I will not share passwords, accounts, or other credentials with unwanted personnel.
6. I will only add and remove users to the [ADMINISTRATOR GROUPS] group after receiving approval/direction from the [AGENCY OR PROGRAM POINT OF CONTACT].
7. I will not install, modify, or remove any hardware or software without written approval from the [AGENCY OR PROGRAM POINT OF CONTACT].
8. I will not knowingly introduce any viruses, malicious/unwanted code, malware, or Trojan horse programs into [AGENCY OR PROGRAM NAME] systems.
9. I will not attempt to hack the network or connected information systems, gain access to data or agency assets which I am authorized to access. I will not use sensitive information for anything other than the purpose for which it has been authorized.
10. I will contact the [AGENCY OR PROGRAM POINT OF CONTACT] if I require clarification of my roles or responsibilities.

I understand that failure to comply with the above requirements may result in disciplinary action, including termination of employment; removal or disbarment from work on federal contracts or projects; revocation of access to federal information, information systems, and/or facilities; criminal penalties; and/or imprisonment. I also understand that violation of certain laws, such as the Privacy Act of 1974, copyright law, and 18 USC 2071 can result in monetary fines and criminal charges that may result in imprisonment.

Printed Name:

Date:

Digital Signature (preferred):